

HAWKSTACK SERVICES

CAPABILITY STATEMENT

Jacksonville, Florida

(318) 769-0736

OVERVIEW

HawkStack Services is an AI infrastructure and services operator based in Jacksonville, Florida, serving private and public sector buyers. Our systems work behind yours: work arrives through your normal channels and comes back finished, checked against the written scope, and documented.

CORE SERVICES

- **Agentic AI systems and workflow automation** - AI systems that take repetitive work off staff, from intake to quality checks.
- **Document services** - Meeting transcription and minutes, records redaction, ADA document remediation, digitization.
- **Print, mail, and fulfillment brokerage** - Printing, cards, mail preparation, and fulfillment, sourced and managed end to end.
- **Product sourcing and supply** - Off the shelf products and printed materials, quoted in writing, delivered to your location.
- **Translation and language services** - Translation for public notices, forms, and resident or customer communications.
- **Data processing and custom software** - Data processing and hosting support, plus software built for a specific workflow.

NAICS CODES

541511	Custom Computer Programming Services	561410	Document Preparation Services
541512	Computer Systems Design Services	561492	Court Reporting and Stenotype Services
541519	Other Computer Related Services	541990	All Other Professional, Scientific, and Technical Services
518210	Data Processing, Hosting, and Related Services		

VENDOR REGISTRATIONS

- Registered vendor with Florida MyFloridaMarketPlace
- Member of BidNet Direct
- Member of DemandStar

HOW WE WORK

- Written pricing before commitment: every engagement starts with a written scope and a written quote.
- Documentation and receipts with delivery: deliverables come back with the records to prove the work.
- Single point of contact: one phone number and one accountable contact from quote through delivery.